

MAGISTRATE COURT OF CLAY COUNTY, GEORGIA

COURT ADDRESS: P.O. Box 73
Fort Gaines, Georgia 39851

Case No: _____

Date File: _____

Plaintiff: _____

Defendant: _____

ADDRESS: _____

ADDRESS: _____

TELEPHONE: _____

STATEMENT OF CLAIM

____ Suit on Note ____ Suit on Account Other: _____

Plaintiff says the defendant is indebted to the plaintiff as follows:

That said claim is in the amount of \$ _____ plus \$ _____ costs to date; and all future costs of this suit.

State of Georgia, _____ County:

_____, being duly sworn on oath, says the foregoing is a just and true statement of the plaintiff and claim made by plaintiff against defendant, exclusive of all set-offs and just grounds of defense.

Sworn and subscribed before me on

_____, 20____

Plaintiff or Agent

Notary Public or Attesting Official

(If Agent, title/capacity)

Commission Expiration Date: _____

NOTICE AND SUMMONS

TO: _____

You are hereby notified that _____ has made and filed a claim and is asking for Judgment against you in the sum of \$ _____ (this includes court costs), as shown by the foregoing statement. YOU ARE REQUIRED TO FILE OR PRESENT AN ANSWER TO THIS CLAIM WITHIN 30 DAYS AFTER SERVICE OF THIS CLAIM UPON YOU. IF YOU DO NOT ANSWER, JUDGEMENT BY DEFAULT WILL BE ENTERED AGAINST YOU. Your answer may be filed in writing or may be given orally to the Chief or Presiding Magistrate, during regular court hours.

The Court will hold a hearing upon this claim at a time to be set after your answer is filed. If you have witnesses, books, receipts, other writings bearing on this claim, you should bring them with you at the time of the hearing. If you wish to have witnesses summoned, see the court at once for assistance. If you have any claim against the plaintiff, you should notify the court at once. If you admit the claim, but desire additional time to pay, you must come to the hearing in person and state the circumstances to the court. You may come with or without an attorney.

Magistrate/Clerk/Deputy Clerk, Clay County Georgia

GEORGIA, CLAY COUNTY

Personally served above Defendant

Served _____ domiciled at Defendant's residence.

Diligent search made and Defendant not found in Clay County, Ga.

This the _____ day of _____, 20____.

Constable, Deputy or Sheriff, Clay County, Ga.