



CLAY COUNTY BOARD OF COMMISSIONERS

Commission Chambers, Fort Gaines, Georgia
Minutes

November 3, 2009
Regular Meeting
7:00 p.m.

- 1) **Call to Order and Opening Prayer**
Chairman David Shivers called the regular meeting to order at 7:00 p.m. Commissioner Fair gave the opening prayer. Vice-Chairman Waters, Commissioners James Davenport, Radar Fair, Sr., and Walt Killingsworth were in attendance as well as River Valley Commission Representative Rick Morris, Sheriff Roger Shivers, County Administrator Pam Ward, and County Clerk Adria Williams.
- 2) **Agenda Approval**
Vice-Chairman Waters motioned to approve the agenda. Motion was not seconded. The following items were added to the agenda:
 - 8d. Discussion on Building Permits
 - 8e. Discussion on E911 Software Demo Presentation
 - 8f. Discussion on Code Enforcer CitationsVice-Chairman Waters motioned to amend motion to reflect changes to agenda. Commissioner Fair seconded the motion; motion carried.
- 3) **Annual Appointments**
 - a. None
- 4) **Presentations before the Board**
 - a. None
- 5) **Minutes**
 - a. October 20, 2009
Vice-Chairman Waters motioned to approve the minutes with the updated changes to line item 8h. Commissioner Davenport seconded the motion; motion carried.
- 6) **Correspondence Requiring Action**
 - a. None
- 7) **Unfinished Business**
 - a. Request from River Valley Regional Commission for nomination of "Regionally Important Resources"
The following list was composed:
 - 1) Pioneer Village
 - 2) Lake (within 1 mile of the lake)
 - 3) Bagby State Park
 - 4) Courthouse
 - 5) Chattahoochee River
 - 6) Hwy. 27 Courthouse Corridor
 - 7) MuseumVice-Chairman Waters motioned to approve the list. Commissioner Davenport seconded the motion; motion carried.
 - b. Alcoholic Beverage License Application – Samuel Lee Freeman, Jr.
Vice-Chairman Waters motioned to approve the alcoholic beverage license application. Commissioner Davenport seconded the motion; motion carried.
 - c. Request approval to make grant application to GEFA for energy assistance grant
Commissioner Fair motioned to approve application for grant to GEFA. Commissioner Davenport seconded the motion; motion carried.
 - d. Review RFP results for backhoe purchase
Vice-Chairman Waters motioned to approve Yancey Brothers. Commissioner Fair seconded the motion; motion carried. Commissioners will need to decide on finance option by the next meeting.
- 8) **New Business**
 - a. Discussion on establishing guidelines for Commissioners
Workshop set for Monday, November 9, 2009
 - b. Discussion on FY10 budget for health department.
Commissioner Fair motioned to have Chair of Board of Health come before the Board to explain why the increase is needed. Vice-Chairman Waters seconded the motion; motion carried.
 - c. Development Authority of Clay County request to lease retirement property
Vice-Chairman Waters motioned to approve request to lease retirement property. Commissioner Fair seconded the motion. Commissioner Killingsworth voted no. Motion carried.
 - d. Discussion on Building Permits
Commissioners had a brief discussion on the cost and reasons for purchasing building permits.
 - e. Discussion on Software Presentation
Presentation scheduled for the November 17, 2009 meeting.



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f. Discussion on Code Enforcer Citations
Commissioner Fair motioned to waive citation for Mr. McCoy. Commissioner Davenport seconded the motion; motion carried.

9) Comments from the Public

Ken Penuel asked the status of the revisiting of the Comprehensive Plan. The Plan has been presented to the Planning and Zoning Commission but not to the Board of Commissioners. He also commented to the Board that the Flood Zone Mapping needs to be taken seriously because it has tremendous impact on development around the lake and in town areas. He stated his belief of the maps containing erroneous information. Vice-Chairman Waters made a motion for the Board to write a letter to FEMA. Commissioner Fair seconded the motion; motion carried.

10) Comments from Department Heads & Constitutional Officers

None

11) Administrator Comments, Reports & Recommendations

County Administrator Ward notified the Board that it is time to renew the Hotel/Motel Tax. The current charge is 5% but can be increased to 8%. Vice-Chairman Waters motioned not to increase the hotel/motel tax. Commissioner Fair seconded the motion; motion carried.

12) Comments from the Board

Vice-Chairman Waters provided the Board with information from the River Valley Commission, New Horizon Community Forum, and South Atlantic Center for Veterans meetings he attended and a copy of the new press release from West Central Health District on H1N1 Novel Flu Shot Vaccine. He asked if the Board would consider a Resolution of Commendation for a county employee with fifty-four years of service (in reference to Morris Spann). The Board agreed to present Mr. Spann with a certificate at the County Christmas Party. Commissioner Killingsworth stated that he thinks the Board needs to write a letter to The Citizen News newspaper explaining to the staff not to use pictures of them when they have nothing to do with the article. Chairman Shivers mentioned to the Board the situation at Clay County Head Start.

13) Invoices to Be Approved

Vice-Chairman Waters motioned to approve the invoices. Commissioner Fair seconded the motion; motion carried.

14) Consent Agenda

15) Executive Session (If Needed)

16) Continuing Business as a result of Executive Session (If needed)

17) Adjourn

The regular meeting adjourned at 9:08 p.m.

David Shivers, Chairman

11 / 3 / 2009
Date

I HEREBY AFFIRM THAT I AM THE COUNTY CLERK AND THAT THIS IS A TRUE AND CORRECT COPY OF THE NOVEMBER 3, 2009 MEETING OF THE CLAY COUNTY BOARD OF COMMISSIONERS.

Adria Williams, County Clerk

11 / 3 / 2009
Date